

Available Graduate Support

Participation Agreement

Overview of the Support Service

Objective

Create a system for effectively supporting Certification graduates in finding positions within the humanitarian sector and supporting organizations in targeting Certification graduates.

How it Works

- Available graduates (ie - not students and not currently employed in the humanitarian sector) sign up to participate in this support service by signing the Terms of Agreement and mailing to gradsupport@fritzinstitute.org.
- Participants provide basic information via an on-line form. This form will be provided once the Terms of Agreement has been received and status as a graduate has been confirmed. It must be submitted each month and only as long as the participant is still interested in participating in this service.
 - Basic information includes: full name; course completed; e-mail address; phone number; current location (country); nationality(ies) (passports); languages spoken; years in humanitarian logisitcs; last position held (title, organization, country).
- The list of available graduates is maintained by Fritz Institute. All individuals on the list will be confirmed as graduates.
- On a monthly basis, this list is shared with interested HR representatives and logistics coordinators.
- If an HR representative or logistics coordinator is interested in a particular candidate, they will e-mail that person directly.
- If Fritz Institute receives a vacancy announcement, it will be shared with the individuals on the list.
- Participants must inform Fritz Institute (gradsupport@fritzinstitute.org) as soon as a job offer has been accepted in order to be removed from the List of Available Graduates.

Terms

Participants in this program must be:

- **Graduates of CHL, CHSCM and/or MedLog.**
 - ⇒ This support service is only available to graduates, not to current students.
- **Currently not employed by a humanitarian organization or working in the humanitarian field.**
 - ⇒ This support service does not support poaching of currently employed staff of humanitarian organizations.
 - ⇒ If any individual is found to be participating in this program while employed by a humanitarian organization, they will immediately be taken off the list and barred from future inclusion.

- ⇒ Humanitarian organizations include: UN Agencies, International and National Non-Governmental Organizations, International Organizations, and the Red Cross / Red Crescent Movement.
- Other organizations may be included on this list on a discretionary basis.

Limitations

- This support service does not guarantee interviews nor jobs for any participating individual.
- Fritz Institute will not comment as to the abilities or performance of the participating individuals, except to confirm that their skills were certified through the Humanitarian Logistics Certification Program.

Participant Obligations

- 1) Sign this agreement and submit a scan with the signature to gradsupport@fritzinstitute.org.
- 2) A link to an on-line form will be sent to you; please complete it each month.
- 3) E-mail gradsupport@fritzinstitute.org when you get a job, so that you can be taken off the list

By signing this agreement, I confirm that I agree to the terms of this support service. In particular, I am not currently employed by a humanitarian organization (as defined above) and will report to Fritz Institute as soon as I accept my next employment.

Name (printed): _____

Signature: _____

Date: _____